



LOS ALAMOS BIG BAND

SAMPLE BOOKING AGREEMENT

Event:

Date:

Location:

Playing Time:

*2 Hours Playing Time includes one 15-minute intermission

**3 Hours Playing Time includes two 15-minute intermissions

Price:

Purchaser:

The Los Alamos Big Band will:

- Provide music for the agreed-to time period, as stated above.
- Band members will dress in white shirts and dark slacks.
- The band will bring its own music stands, music stand lights, etc.
- The band will bring its electric piano and sound system;
- Requests will be taken during the performance from our repertoire.
- Special music requests: The Purchaser may request 5 songs from our collection (if requested at least 30 days in advance). [We need them in advance to write the set list for musicians, get songs in order, and prepare the special music.]
- A band crew will set up the band equipment starting 1 hour before the music.
- It will take 30 minutes after the program to clean up.

The Purchaser will:

- Pay 100% of the Price as a deposit, due one month prior to the performance. Make check payable to "Los Alamos Big Band". Mail the check in a timely manner to ensure delivery by the due date. [Address will be provided.]
- Provide for the band a minimum 240 sq. ft. playing area, preferably a 20' wide by 12' deep footprint, protected from rain.
- Provide access to the bandstand one hour prior to performance.
- Provide at least two 110 volt outlets (standard grounded house outlets, or grounded extension cords) within 50 feet of the band stage. The electrical outlets must provide sufficient power for the sound system, electric piano, electric bass, and music lights.
- Provide 14 chairs with no arms (folding chairs are preferable).
- Provide a secure area for band members to put instrument cases and empty equipment boxes. For outdoor performances, provide either a secure inside

room, or two tables and a tarp behind the tent big enough for the instruments to be covered (minimum 12' x 12' tarp).

- Provide a seating area for band family members/guests (typically one per musician), free of charge, to accompany and hear the band.
- Provide free parking passes as needed for the musicians.

Weather Considerations for Outdoor Events: Los Alamos Big Band will gladly play for outdoor events. However, the risk of music stoppage due to rain or inclement weather will be borne by the Purchaser of our music services. Our piano, electronic equipment, and many musical instruments cannot tolerate rain or water. The Purchaser shall provide shelter (sufficient to prevent water infiltration) for the Band, or risk music stoppage. Financial refunds will not be provided once the musicians arrive at the event location.

Cancellation Policy

Special note: Los Alamos Big Band offers the following: If cancellation is requested by the client, after Payment but prior to the date of the event, and if the client desires, we will work with the client to establish a future date acceptable to both parties, and we will apply the deposit made to this future date.

Additional Agreements:

- To Be Determined